# Musterausschreibung Projectassistant **EN**

# **Project Assistant (Prae-Doc)**

## **XX hours/week, for X years**

**TU Wien is Austria's largest research and educational institution in the fields of technology and natural sciences. More than 4,000 scientists in eight faculties conduct research on "Technology for People" in five main research areas. The content of the offered studies is based on this excellent research. The more than 27,000 students in the 55 studies offered benefit from this. As a driver of innovation, TU Wien strengthens the business location, enables cooperation and contributes to the prosperity of society.**

*The Institute of xxxxxxx, at TU Wien is offering a position as Project Assistant (Prae-doc) for X years for xx hours/week. Expected start: xx.xx.xxxx.*

**Tasks:**

*Description of tasks which the Project Assistant has to carry out in resp. for the scientific project*

e.g.

* *Research and project activity*
* *Collaboration on research tasks*
* *Writing publications*
* *Participation in scientific events*

**Your profile:**

* *Completion of a master or diploma curriculum in one of these fields: XX*
* *Skillful and responsible in experimental work*
* *Experience in the following scientific fields: XX (not required)*
* *Didactic skills*
* *Very good skills in German and English communication and writing.*
* *Interest in research in the field as well as supervision an work with students*
* *Very good communicative skills and team competences and innovative ability*

**We offer:**

* *Continuing personal and professional education and flexible working hours*
* *Central location with very good accessibility (U1/U2/U4 Karlsplatz)*
* *A creative environment in one of the most liveable cities in the world*

TU Wien is committed to increase female employment in leading scientific positions. Female candidates are explicitly encouraged to apply. Preference will be given when equally qualified.

People with special needs are equally encouraged to apply. In case of any questions, please contact the confidant for disabled persons at the university (contact: [gerhard.neustaetter@tuwien.ac.at](mailto:gerhard.neustaetter@tuwien.ac.at))

*Entry level salary as a predoctoral researcher is covered by level B1 of the Austrian Collective Agreement for university staff, and receives a minimum of currently EUR XY /month gross, 14 times/year. Relevant working experiences may increase the monthly income.*

*We look forward to receiving your application until xx.xx.xxxx*

Candidates are not eligible for a refund of expenses for travelling and lodging related to the application process

# Musterausschreibung Post-Doc **EN**

# **University Assistant (Post-Doc)**

## **xx hours/week, for 6 years xx.xx.xxxx**

**Technische Universität Wien, generally referred to as TU Wien, is located in the heart of Europe, a place where one can experience cultural diversity and international life. Research, teaching and learning have been conducted here in the service of progress for 200 years. TU Wien is amongst Europe’s most successful universities of technology and, with over 30,000 students and a staff of about 5,000, is Austria’s largest scientific and engineering research and education institution.**

*The Institute of xxxxxxx, at TU Wien is offering a position as university assistant (Post-doc) for 6 years for xx hours/week. Expected start: xx.xx.xxxx.*

**Tasks:**

* *Depth interest in scientific problems and the motivation for independent and goal-oriented research*
* *Independent teaching or participation in teaching and supervision of students*
* *The ability to develop methods, concepts, as well as their realization and evaluation and the willingness to contribute in interdisciplinary scientific projects*
* *Participation in organizational and administrative tasks of the research division and the faculty*

**Your profil:**

* *Completion of an appropriate doctorate and in-depth knowledge of the subject area*
* *Experience in national and international research cooperation as well as in project management and presentations*
* *Interdisciplinary work*
* *Experience in teaching and publication activities as well as interest and pleasure in research and work/support with students*
* *Organisational and analytical skills as well as a structured way of working*
* *Excellent command of the English language and very good communicative skills and team competences*

**We offer:**

* *Continuing personal and professional education and flexible working hours*
* *Central location with very good accessibility (U1/U2/U4 Karlsplatz)*
* *A creative environment in one of the most liveable cities in the world*

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*Entry level salary as a postdoctoral researcher is covered by level B1 of the Austrian Collective Agreement for university staff, and receives a minimum of currently EUR X.XXX,XX/month gross, 14 times/year. Relevant working experiences may increase the monthly income.*

*We look forward to receiving your application until xx.xx.xxxx*

Candidates are not eligible for a refund of expenses for travelling and lodging related to the application process.