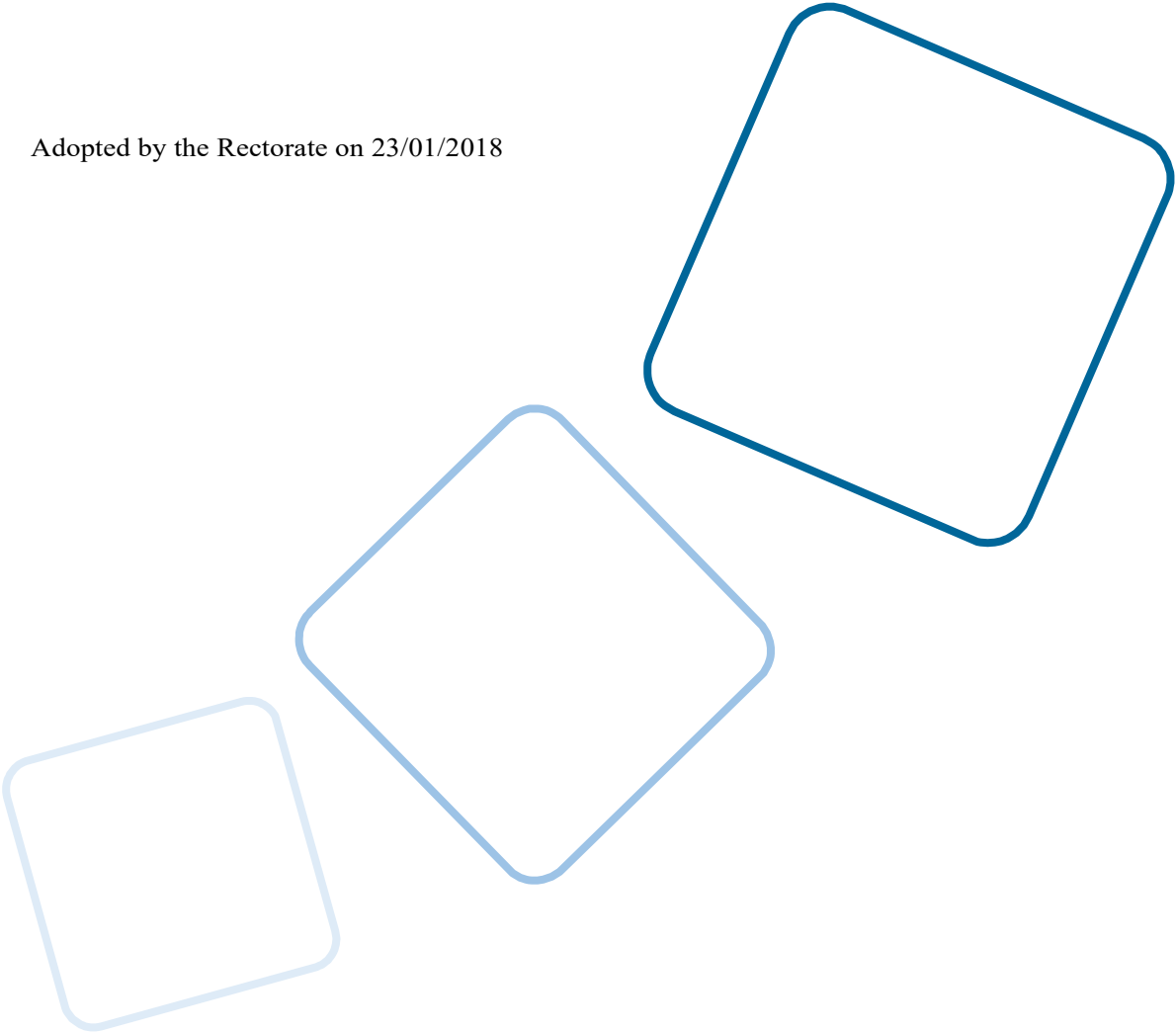


The Data Protection Policy of TU Wien

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Contents

I.	Principles	3
II.	Processing of personal data	3
III.	Data protection organisation.....	3
IV.	Data security measures	4
V.	Continuous improvement	4

Preamble

The present document “Data Protection Policy” provides an expression of the basic understanding of TU Wien on extensive data protection and constitutes the basis for all further documents and the framing of the subject of data protection at TU Wien as well as its data protection organisation.

I. Principles

Protecting and securing data are important matters at TU Wien. Technological progress which has accompanied the increased processing of personal data is meant to make life easier for people and not to restrict them or even worse to disadvantage them. That is why TU Wien processes personal data strictly according to the requirements of the EU’s General Data Protection Regulation (GDPR) and the Austrian Data Protection Act (DSG).

II. Processing of personal data

The processing of personal data takes place under stringent observance of the principles and requirements set forth in GDPR and the Austrian DSG. All data subjects, such as employees in research, teaching and administration, students, cooperating partners and suppliers are comprehensively informed about data processing and their rights. TU Wien processes only those data required for the purposes intended and at all times endeavours to ensure the security and accuracy of the data.

III. Data protection organisation

TU Wien appoints a data protection officer and deploys additionally qualified data protection coordinators who, together with the data protection officer, monitor data protection measures inside TU Wien and are available to answer questions. The data protection coordinators report to the data protection officer who in turn reports directly to the Rectorate. For TU Wien employees, data protection guidelines are made available with practical objectives as well as more detailed information in order to facilitate compliance with data protection. All TU Wien employees are obliged to deal responsibly and conscientiously when handling personal data.

Third parties, such as cooperation partners, suppliers and customers, are actively involved in the data protection organisation at TU Wien and by means of contractual regulations bound to comply with data protection.



IV. Data security measures

According to the motto „Technology for People,“ TU Wien endeavours to ensure data security with measures which meet the state of the art in technology and to safeguard the GDPR principles of „privacy by design“ and “privacy by default”.

V. Continuous improvement

Research and teaching must go hand-in-hand with data protection. Just as technologies change and technical innovations are developed, the requirements on data protection also change. TU Wien improves its data protection measures on an ongoing basis and adapts its data protection organisation to changed legal, organisational and technical framework conditions.