

Data Protection Information Edu

Protecting and securing data are important matters at TU Wien. Personal data are processed in strict compliance with the principles and requirements laid down in GDPR¹ and DSG². TU Wien only processes those data required for the purposes intended and at all times endeavours to ensure the security and accuracy of the data.

Controller:

Rectorate of TU Wien
Karlsplatz 13
1040 Vienna

Data protection officer:

Mag. Christina Thirsfeld
Technische Universität Wien
Karlsplatz13/018,1040Vienna
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Contact - Teaching Support Center:

Dr.techn. Gergely Rakoczi
Gußhausstraße 28
1040 Wien
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The following data are processed:

For all users, the following personal data are stored upon initial creation of the account:

- First name
- Last name
- Email address
- Institution

Additional data to be stored in Edu are:

- Edu internal username
- Date and time of the most recent access to the course
- Date and time as well as type of accesses to activities and work materials in registered courses
- Course registration (date, role in the course, type of registration)
- Evaluations received or given in registered courses

¹ General Data Protection Regulation

² Data Protection Act (Datenschutzgesetz)



- Data on learning activities and learning work materials (data submission, test attempts, evaluations, date, feedback, accesses, group assignments, number of attempts, calendar appointments, Wiki entries, completion data)
- Communications data (written and read forum contributions, announcements, lists of contacts, chat news, pollings, remarks)
- Information (name, date, time and comment) when a data enquiry was made on processing of persona data
- Information (name, date, time) for consent to the user code
- Personal profile fields, if entered voluntarily by the user, city, country, user image, middle name, pseudonym, personal interests, website, ICQ, Skype, AIM, Yahoo, MSN, department, telephone, smartphone, address, blog entries

The data will be obtained from you directly.

Legal Basis for processing data:

Data processing for the use of Edu is based on article 6 par 1 (e) GDPR in conjunction with § 3 (1) - (3) UG (2002 University Act).

Purpose of data processing:

Edu is a learning platform of TU Wien on the basis of the open-source software Moodle. The platform makes it possible for those studying at partner institutions of TU Wien to take part in special online courses at TU Wien. By so doing, students can complete digital courses consisting of different online resources, numerous useful activities, submission tools, forums, feedback cycles and integrated communications tools. In order to verify the authorisation for viewing, using or processing contents on the platform, it is necessary that all users sign on to the platform with their personal access data. The users' master data must be stored so that learning elements can be assigned to those users for ongoing further processing.

Recording of logfiles and cookies

At each sign-on, Edu automatically records data and information from the computer signing on. In doing so, the following data is collected and noted:

- Date and time of access
- Complete name of the user
- Eventually, name of the user in question (e.g., teaching personnel calls up the evaluation of a student)
- Event context (e.g., course or core system) components (e.g., Edu activity, Edu work material, etc.)
- Technical event name
- Description on the technical event name
- Origin (web or client)
- IP address of the enquiring computer

The logfiles contain the above data in order to make it possible to assign it to a user or to a learning context. The legal basis for storage of the data and the logfiles is article 6 par 1 GDPR. Storage in logfiles occurs in order to ensure the functional capability as well as future improvement of the learning platform. In addition, the data serves for tracing back learning progress in online courses as well as (when disidentified) for scientific purposes. An evaluation of the data for marketing purposes does not occur in this context.

Only administrators of the Edu platform have access to logfiles.

We also use „cookies.“ Cookies are small text files sent in connection with a visit to a website to the user's browser by our webserver and then stored there for later retrieval. Cookies contain a characteristic sequence of symbols which make possible an unambiguous identification when the learning platform is once again called up. We only use so-called “session cookies” (also referred to as temporary cookies). That means ones that are only stored temporarily for the duration of your use of our site. The following cookies are implanted:

- Session cookies (ID)
- JavaScript cookies
- Matomo/Piwik cookies for statistical analysis

The usage data collected, by those cookies, with the exception of those serving to store the data connected with an active login, does not permit any conclusions identifying the user. All of this collected usage data, disidentified, is not joined together with personal data and it is immediately erased after statistical evaluation. After ending the session, as soon as the user ends the browser session, all cookies are erased. In addition to that, on our webpages we use cookies that make analysis of the users' surfing behaviour possible. The legal basis for processing of personal data by using cookies is article 6 par 1 (f) GDPR. The legal basis for processing of personal data by using technically required cookies is article 6 par 1 (f) GDPR. The cookies used serve in particular to determine the frequency of use and the number of users of our learning platform and to continue to identify the computer during a visit to our website when switching pages and to be able to determine the end of the visit. In that way we learn which section of our website and which other websites our users have visited. The purpose of using technically required cookies is to simplify the use of websites for the users. Some functions of our internet presence cannot be provided without the use of cookies. For those sections, it is necessary that the browser can be recognised even after switching pages.

Security measures to protect the data stored with us

The personal data processed is protected against manipulation, loss or misuse for which extensive technical and organisational measures have been instituted and which are regularly checked and adapted to the state of the art. The users' personal data is stored and processed exclusively inside the learning platform. There is no transmittal to third parties.

Categories of recipients of personal data:

Edu serves to advertise teaching in connection with the goals of TU Wien. It is therefore necessary and corresponds to the sense and purpose of the platform that the users can recognise each other within the online courses in order to make their communication possible in the learning process. For that reason, Edu has a list of participants in each online course and also has integrated role management with which accesses to course documents and course information can be controlled on the basis of different system-wide defined roles (trainer, trainer without the right to process, course producer, participant, etc.).

Duration of data storage:

The stored usage data in connection with access to Edu courses is automatically erased after 1000 days. Sorted out before erasure are the contributions you have published in forums, chats, blogs, Wikis, assignments, etc. or which have been kept for retrieval. They remain available up through the erasure of the particular Edu course. Unless otherwise agreed, the Edu courses are erased when the purpose of their storage lapses. You can at any time change and erase your voluntary information



(personal profile) yourself.

Rights of the data subject:

As the **data subject** affected by the processing of these data, you have the following rights vis-à-vis TU Wien:

- the right to information;
- the right to rectification;
- the right to erasure;
- the right to restriction of processing of your data;
- the right to data portability;
- the right to object

As the **data subject**, you also have the right to complain to the Data Protection Authority concerning any alleged inadmissible data processing or our failure to fulfil our obligations arising from GDPR.

16.02.2021