



## Data Protection Declaration

### International Mobility of Students

Protecting and securing data are important matters at TU Wien. Personal data are processed in strict compliance with the principles and requirements laid down in GPDR<sup>1</sup> and DSG<sup>2</sup>. TU Wien only processes those data required for the purposes intended and at all times endeavours to ensure the security and accuracy of the data.

#### Controller:

Rectorate of TU Wien  
Karlsplatz 13  
1040 Vienna

#### Data protection officer:

Mag. Christina Thirsfeld  
TU Wien  
Karlsplatz 13/018  
1040 Vienna  
datenschutz@tuwien.ac.at

#### Depending on the selection of the mobility programme, the following data are processed:

- name
- date of birth
- gender
- academic degrees
- nationality
- address
- email address
- telephone number
- mobile phone number
- matriculation number
- CV
- previous university and university of applied sciences education
- previous stays abroad for purpose of studying
- language skills
- academic transcript
- recommendation letters
- learning Agreement
- project description
- report
- by way of exception, in some mobility programmes other data may be processed as well: health certificates, information on travel documents, bank data, credit card data, travel / health insurance.

The data are collected directly from you.

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<sup>1</sup> General Data Protection Regulation

<sup>2</sup> Austrian Data Protection Act



The purpose of this data processing is the handling of your application for and conduct of mobility programmes of TU Wien.

**The legal basis** of processing this data is based on sec 6, par 1 (e) (performance of a task in the public interest) of GDPR (in conjunction with § 60 and 63 of the University Act (UG), appendix 3 of § 7, par 2 of the University Studies Documentation Ordinance of 2004, § 3, par 1 and 3 and § 7 (a) of the Education Documentation Act).

Depending on the selection of the mobility programme transmission of the personal data to a third country (non-EU or EEA country) may be necessary. The legal basis for such transmission is, depending on the particulars of the case, § 2j FOG in conjunction with § 38a par 4 of FOG, sec 49, paragraph 1 (b) or (c) of GDPR.

The personal data received from you may be completely or partially forwarded to the following recipients:

- Sponsors and auditors of the particular mobility programme;
- The host institution involved in conducting your mobility programme

**The duration of data storage is:**

We store the data received from you, or eventually only a part of the data, as long as it is necessary for the conduct of your mobility programme and even beyond that, as long as there are statutory retention periods or as long as legal claims can be asserted against TU Wien or as long as consent to do so was granted.

As the **data subject** affected by the processing of these data, you have the following rights vis-à-vis TU Wien:

- the right to information;
- the right to rectification;
- the right to erasure;
- the right to restriction of processing of your data;
- the right to data portability;
- the right to object;

As the **data subject**, you also have the right to complain to the Data Protection Authority concerning any alleged inadmissible data processing or our failure to fulfil our obligations arising from GDPR.