



Dieses Dokument wurde von einer KI übersetzt, nur die deutsche Version entfaltet Rechtswirkung!  
This document was translated by an AI, only the German version has legal effect!

## Data protection information: Admission and studies

Data protection and its safeguarding are important concerns of TU Wien. The processing of personal data is carried out in strict compliance with the principles and requirements laid down in the GDPR<sup>1</sup> and the Austrian Data Protection Act<sup>2</sup>. TU Wien processes only those data that are necessary to achieve the intended purposes and always endeavours to ensure the security and accuracy of the data.

### Responsible person:

Rectorate of the Vienna University of Technology

Karlsplatz 13

1040 Vienna

### Data Protection Officer of the TU Vienna:

Mag. Christina Thirsfeld

Vienna University of Technology

Karlsplatz 13/018, 1040 Vienna

[datenschutz@tuwien.ac.at](mailto:datenschutz@tuwien.ac.at)

### The following data is processed during this data processing

- Name
- Date of birth
- Gender
- Academic degrees
- Nationality
- address
- Proof of general university entrance qualification (Matura month/year, type of school and issuing country)
- Matriculation number

---

<sup>1</sup> General Data Protection Regulation

<sup>2</sup> Data Protection Act



- National insurance number, if not available substitute indicator or area-specific personal identifier
- Degree programme including study code and any prescribed requirements or supplementary examinations
- Authorisation date and authorisation status
- Data according to the Person Group Ordinance
- Advance payment, amount, booking date and payment status of the student fee and tuition fee status
- Email address
- Language skills<sup>3</sup>
- Previous academic degrees<sup>3</sup>
- Additional qualifications<sup>3</sup>
- Professional experience (current and previous professional activities)<sup>3</sup>
- Telephone number<sup>3</sup>
- Mobile number<sup>3</sup>

**The data is collected directly from you.**

## Purpose

The purpose of this data processing is the admission and realisation of your chosen ordinary or extraordinary study programme at the Vienna University of Technology.

In order to be able to complete a degree programme at TU Wien, personal data is also stored in TU Wien's learning management system (TUWEL).

## Online authorisations

Online admissions take place via Zoom, whereby the documents of the applicants have already been checked in advance and only the identity check, verification of the uploaded photo and enrolment take place during the Zoom meeting. The meetings or chats are not recorded.

## Publication of outstanding academic achievements

TU Wien can publish information about outstanding academic achievements in order to promote young researchers and draw attention to their research. This includes naming students who have completed their doctorate with honours on the institute's own websites and portals. Students or former students can object to this in accordance with Art. 21 GDPR, which means that publication is generally refrained from.

---

<sup>3</sup> ACE" only





## Legal basis

The legal basis for this data processing is Art. 6 para. 1 lit. e GDPR (§ 60 in conjunction with § 63 UG, § 63 UG, Annex 3 to § 7 para. 2 of the University Records Ordinance 2004, § 3 para. 1 and 3 and 7a of the Education Documentation Act).

The legal basis for the software tools used at TU Wien as operating resources, e.g. [campus software](#), [student software](#) and [TU.it services](#), is Art. 6 para. 1 lit. e GDPR in conjunction with UG.

The legal basis for the publication of outstanding academic achievements is data processing in the public interest in accordance with Art. 6 para. 1 lit. e GDPR in connection with the university's tasks to promote science and research in accordance with § 3 UG.

## Categories of recipients of the personal data

Your personal data will be forwarded to the following recipients:

- Total number of students of the Federal Minister via the data network of the universities
- Information network system database of the universities (data network) via Bundesrechenzentrum GmbH
- Cooperation partners: (Pre-)contractual fulfilment for cooperation programmes<sup>3</sup>
- TU Wien uses ZOOM and GoToMeeting and Microsoft Teams (Skype for Business) for online meetings. Terminplaner4.dfn and termino.gv.at are used as coordination tools for scheduling meetings.

## The duration of data storage is

- For name and matriculation number at least 80 years (§ 53 Z 6 UG).
- For the national insurance number up to two years after leaving the university (§ 8 para. 5 Education Documentation Act).
- Data containing archive records in accordance with the Federal Archives Act are stored indefinitely.

## Rights of data subjects

As the data subject of this data processing, you have the following rights vis-à-vis TU Wien:

- Right to information
- Right to rectification
- Right to cancellation
- Right to restriction of processing
- Right to data portability
- Right to object





Furthermore, as a data subject, you have the right to complain to the data protection authority about allegedly unauthorised data processing or non-compliance with our obligations under the GDPR.

### **Addition regarding access management for contact tracing in connection with Covid-19**

In order to enable quick, coordinated and effective action in the event of a (suspected) case of Covid-19, the access of employees and students to the buildings of TU Wien will be registered by scanning a QR code from the start of the 2020/2021 winter semester. This will enable TU Wien to implement a centralised and GDPR-compliant digital contact person management system.

Data collected during registration:

Time stamp of the scan or registration

TISS ID of the person logged in

Building in question

QR content

Random browser ID

The data from the access management system is processed exclusively in TISS in an independent database and is not linked to any other system. The data is not transferred to other internal technical systems.

The data will be stored for a period of 14 days after registration and then automatically deleted.

If there is a (suspected) case of Covid-19, the possible contacts can be analysed.

If necessary and required, the data will be transmitted to the health authorities.

The measure is based on Art. 6 para. 1 lit. e) GDPR.

### **Supplement regarding Covid-19 special regulations for the use of buildings in accordance with the Rectorate Ordinance of 6 September 2021**

In accordance with the Rectorate's Ordinance, proof of a low epidemiological risk must be presented before entering TU Wien buildings. This proof must be presented to the security service from 15 September 2021.

Members of TU Wien have access to a fast lane on request, which requires proof via TISS upload.

The TISS 3-G proof allows simple and secure access to the TU buildings in 2 steps:

1. upload the Green Passport to TISS
2. present the TISS access screen on the smartphone at the entrance to the building.

In order to use these services, a one-time consent for the processing and storage of the following data is required.





The following personal data from the Green Passport is processed.

- Name
- Date of birth
- Type of certificate (test, recovery, vaccination)
- Type of vaccine (only vaccines with a valid EU authorisation can be processed) have)
- Time of vaccination/test/recovery
- In the case of a test - the test result

This data is only processed, but not stored.

For the provision of the corresponding TISS access screen on your smartphone, it is necessary to store the following data until cancellation or until the need to control a low epidemiological risk no longer applies.

- Period of validity of the certificate
- Photo (if no TU-Card photo is available)

The regulation is limited until 31 December 2021.

### **Supplement regarding consent pursuant to Art. 9 (2a) GDPR "TISS 3 G proof"**

The automated verification in TISS cannot be carried out for persons who do not have a green passport. They have the option of presenting their certificate in paper form at the study department. A member of staff checks the certificate and enters the validity period of the certificate in TISS, as well as the fact that the student has given consent for this data to be processed.

In order to use this service, a one-time consent is required to check the following personal data from the proof of vaccination or recovery:

- Name
- Date of birth
- Type of certificate (recovery, vaccination)
- Type of vaccine
- Time of vaccination/recovery

This data is only viewed, but not saved.

For the provision of the corresponding TISS access screen on the smartphone, it is necessary to store the following data until revocation or until the need to control low epidemiological risk no longer applies or until the certificate expires:

- Period of validity of the certificate
- Photo (if no TU-Card photo is available)





TECHNISCHE  
UNIVERSITÄT  
WIEN

-Consent

This data is processed on the basis of express, written consent in accordance with Art. 6 para. 1 lit. a GDPR.

06.04.2022

