



Data Protection Information for Consulting and Support Services by Dual Career Advice

Protecting and securing data are important matters at TU Wien. Personal data are processed in strict compliance with the principles and requirements laid down in GDPR¹ and DSG². TU Wien only processes those data required for the purposes intended and at all times endeavours to ensure the security and accuracy of the data.

Controller:

Rectorate of TU Wien
Karlsplatz 13
1040 Vienna

Data protection officer:

Mag. Christina Thirsfeld
Technische Universität Wien
Karlsplatz 13/018, 1040 Vienna
datenschutz@tuwien.ac.at

Purpose of data processing:

In connection with consulting and support services by Dual Career Advice, we collect personal data for the purpose of communication with professors and partners, coordination and planning of services and for linking up with cooperating partners of TU Wien to take advantage of the coordinated services.

We collect the personal data directly from you.

Subjects:

Newly appointed professors and their families

Legal Basis for processing data:

Such use of personal data is based on Article 6 par 1(b) GDPR ("contract performance").

The following data categories are processed:

In connection with Dual Career Advice, the following personal data on the person and if necessary the family is collected and processed by means of a questionnaire:

- Personal master data (name, date of birth for children)
- Contact data (address, telephone number, email address)
- Citizenship
- Personal information on the consulting and support offers

¹ General Data Protection Regulation

² Data Protection Act



Categories of recipients of personal data:

The data is forwarded to third parties for the purpose of coordination and planning of services by Dual Career Advice or for the purpose of linking up with cooperating partners of TU Wien.

Cooperating partners in connection with Dual Career Advice are the Vienna Scientific, Research and Technology Fund (Wiener Wissenschafts-, Forschungs- und Technologiefonds – WWTF), the TU Career Centre, Berlitz and the KIWI company kindergarten of TU Wien.

Duration of data storage:

Your data is stored for the duration of counselling and are then anonymised in March subsequent to the calendar year in which the consulting process was completed. The personal data is erased and case numbers are given to the data. Attribution to a specific person is then no longer possible.

As the **data subject** affected by the processing of these data, you have the following rights vis-à-vis TU Wien:

- the right to information;
- the right to rectification;
- the right to erasure;
- the right to restriction of processing of your data;
- the right to data portability;
- the right to object

As the **data subject**, you also have the right to complain to the Data Protection Authority concerning any alleged inadmissible data processing or our failure to fulfil our obligations arising from GDPR.

In case of any questions, Dual Career Service at TU Wien is available to you at stefanie.madsen@tuwien.ac.at.

27.04.2021