



TECHNISCHE
UNIVERSITÄT
WIEN

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Data protection information TU Wien Bibliothek

Data protection and its safeguarding are important concerns of TU Wien. The processing of personal data is carried out in strict compliance with the principles and requirements set out in the GDPR O¹ and the Austrian DSGVO² are laid down. TU Wien processes only those data that are necessary to achieve the intended purposes and always endeavours to ensure the security and accuracy of the data.

Responsible person:

Rectorate of the Vienna University of Technology

Karlsplatz 13

1040 Vienna

Data Protection Officer TU Vienna:

Christina Thirsfeld Vienna

University of Technology

Karlsplatz 13/018

datenschutz@tuwien.ac.at

Purpose of data processing

TU Wien Bibliothek processes your personal data in the context of library operations for the provision of scientific literature, for the management of library holdings (including acquisition proposals, provision and formal and subject indexing), for the lending of print holdings, for the provision of electronic print resources, personal access to electronic resources such as journals, databases, standards portals, for the implementation of the reminder system, for the reservation of group study rooms in the library and for the provision of information.

The cloud-based library management system Alma from Ex Libris Ltd is used for library operations at TU Wien. The data is stored in a data centre of the provider Equinix in Amsterdam, the Netherlands. The Primo discovery system, also a product from Ex Libris, is used to service the TU Vienna library catalogue. In combination with Alma and the OBVSG's consortium-controlled editorial concept for formal cataloguing, authorships are compared with the Gemeinsame Normdatei (GND). These services are provided by OBVSG, Österreichische Bibliothekenverbund und Service GmbH, as a processor for TU Wien Bibliothek. The data from Primo is stored on OBVSG servers in Austria.

What categories of personal data do we process?

¹ General Data Protection Regulation

² Data Protection Act



As users of the library, we only process personal data in Alma, these data categories are:

- Name
- Date of birth
- TU-card-Id (students and employees)
- Date since when the TUW employee has been a TUW employee
- Expiry date
- Delivery address at the TUW
- Home address
- Telephone number at the TUW
- Organisational unit
- Faculty assignment

For users who are not registered at TU Wien, the TU Wien-related categories do not apply.

Every time the TU Wien Bibliothek website, the CatalogPlus (Primo) and other TU Wien websites are accessed, data and information are automatically collected in log files by the computer system of the accessing computer. The following data is collected and recorded:

- Date and time of access
- IP address of the requesting computer
- Technical event

The anonymised access information collected in this way is used to analyse how users use the TU Wien Bibliothek website. We also use so-called "cookies" from TU Wien, but only use technically necessary cookies for the storage of session and authentication information and language preferences.

Legal basis for data processing

The legal basis for this data processing is:

Article 6(1)(e) GDPR - to fulfil the public interest task of operating a university library and to provide the library services used by users.

Categories of recipients of the personal data

- EU Cloud of the library management system Alma
- Alma Community Zone (OBVSG)

Storage duration

The data is stored for 15 months after the library card expires, after all borrowed information media have been returned, outstanding fees have been paid and access to electronic resources has ended. If fees have been incurred during the period of validity or costs have been incurred for the provision of a service, the data will only be deleted after the statutory retention period of 7 years has expired. Data on room reservations, group study rooms and log files are deleted after 31 days. Data on events, courses and projects related to TU Wien Bibliothek are covered by TU Wien's data protection policy, <https://www.tu-wien.at/tu-wien/organisation/central-areas/data-protection-and-document-management/data-protection>





Your rights in connection with personal data

In accordance with Art 21 GDPR, you may object to the processing of your data on grounds relating to your particular situation. An objection will only lead to the omission of the processing of your data if the objection is justified by special reasons and does not outweigh the compelling reasons of TU Wien for the processing.

As **the data subject** of this data processing, you have the following rights vis-à-vis TU Wien:

- Right to information
- Right to rectification
- Right to cancellation
- Right to restriction of processing
- Right to data portability

Furthermore, as a data subject, you have the right to complain to the data protection authority about allegedly unauthorised data processing or non-compliance with our obligations under the GDPR.

Competent supervisory authority:

The competent supervisory authority is the Austrian Data Protection Authority (DPA), Barichgasse 40-42, 1030 Vienna, phone: +43 1 52 152-0, email: dsb@dsb.gv.at

10.09.2024

