



TECHNISCHE
UNIVERSITÄT
WIEN

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Data protection information for students of post-graduate programmes of the TU Wien Academy for Continuing Education in cooperation with (in-tern)national scientific institutions

Data protection and its safeguarding are important concerns at TU Wien. The processing of personal data is carried out in strict compliance with the principles and requirements laid down in the GDPR¹ and the Austrian Data Protection Act². TU Vienna only processes data that is necessary to achieve the intended purposes and always endeavours to ensure the security and accuracy of the data.

Responsible person:

Rectorate of the Vienna University of Technology

Karlsplatz 13

1040 Vienna

Data Protection Officer:

Mag. Christina Thirsfeld

Vienna University of Technology

Karlsplatz 13/018 , 1040 Vienna

datenschutz@tuwien.ac.at

What categories of personal data do we process?

- Title
- Name
- Telephone
- e-mail
- Gender
- Nationality
- Address

¹ General Data Protection Regulation

² Data Protection Act



- Current position or employer
- Academic education
- Photos
- Matriculation number (only for co-operations within Austria)
- Professional experience

Purpose of data processing

We collect your personal data for the processing and transmission of data for the organisation and administration of courses as part of postgraduate continuing education programmes offered by the TU Wien Academy for Continuing Education for the following programmes:

- Executive MBA Advanced Technologies & Global Leadership
- Executive MBA Data Analytics & Operational Excellence
- Executive MBA Data Driven Business
- Executive MBA General Management
- Executive MBA Leading Change & Transformation
- Executive MBA Sales Management
- MSc (CE) Environmental Technology & International Affairs
- MEng Sustainable Building

Which categories of data subjects are affected by the processing?

- Applicants
- Students

We collect personal data directly from applicants and students.

Legal basis for data processing

The use and transfer of personal data to (inter)national scientific institutions is based on Article 6(1)(b) (fulfilment of a contract) GDPR.

The legal basis for the production of photos and film recordings as part of the course or at course events (e.g. course opening, excursions, graduation) by the course organiser and publication, in particular on the course organiser's website, is based on Article 6(1)(a) (consent) GDPR.

Categories of recipients of the personal data

Your personal data will be forwarded to the following recipients (depending on the programme), who are directly involved in the event process and if the organisational process makes this necessary, on the basis of the statutory provisions:

- (inter)national academic institutions such as the California Institute of Technology's Center for Technology & Management Education (Caltech-CTME), Kings College London, Freie Universität Berlin (FU Berlin), LIMAK Business School, Diplomatic Academy Vienna, Graz University of Technology, University for Continuing Education Krems, which organise courses in cooperation with the TUW Academy for Continuing Education.
- other students
- Companies visited as part of the course (e.g. for registration)





- Caterer
- Photographer

Application for postgraduate training with personal data

Personal data (photo) of designated persons, for example lecturers and students of a course, are published for the purpose of applying for postgraduate continuing education.

Data processing for the purposes of postgraduate training and/or transmission of contact details to other students

In order to fulfil the purpose of courses for exchange within the scientific community or the students, contact data may be transmitted or processed in files that are only accessible to students.

Participation in the courses is not possible without the collection, storage and processing of your personal data. This is done solely for the purpose of organising and running the course. Your data will only be passed on to third parties who are directly involved in the course and if the organisational process makes this necessary (e.g. excursion partners, venues).

Pictures / Films

Pictures and films will be taken during the course, for which we require your consent. The images and films will be used for marketing purposes (event reports, promotion of follow-up events & self-marketing) and documentation purposes. If you do not agree to the use of these images/films, you can contact us at any time at office-ace@tuwien.ac.at. We will provide special areas where neither photography nor filming will take place.

Transfer to a third country

In principle, no data is transferred to third-party companies operating outside the EU. If the (inter)national scientific institution is located outside the EU, your data may be transferred to such institutions that are not active in the EU if one of the following events is involved:

- Excursions
- Courses as part of postgraduate training programmes

Storage duration

We store your data for the duration of the course and beyond, as long as statutory retention periods exist or as long as legal claims can be asserted against the Vienna University of Technology or as long as consent has been given.

Your rights in connection with personal data

As the data subject of this data processing, you have the following rights vis-à-vis TU Wien:

- Right to information
- Right to rectification
- Right to cancellation
- Right to restriction of processing





- Right to data portability

Right to cancellation in accordance with Art. 7 GDPR:

Depending on your "person category", we will ask you for various declarations of consent. These are requested within the online registry or directly from the person concerned.

Every data subject has the right to withdraw their consent(s) at any time by sending an email to office-ace@tuwien.ac.at. Withdrawal of consent from does not affect the lawfulness of processing based on consent before its withdrawal.

Right to lodge a complaint:

If you believe that the processing of your data violates data protection law or that your data protection rights have been violated in any other way, you can lodge a complaint with the Austrian Data Protection Authority (<https://www.dsb.gv.at/>).

15.10.2024

