



Data Protection Information on the habilitation process under § 103 Universities Act

Protecting and securing data are important matters at TU Wien. Personal data are processed in strict compliance with the principles and requirements laid down in GDPR¹ and DSG². TU Wien only processes those data required for the purposes intended and at all times endeavours to ensure the security and accuracy of the data.

Controller:

Rectorate of TU Wien
Karlsplatz 13
1040 Vienna

Data protection officer:

Mag. Christina Thirsfeld
Technische Universität Wien
Karlsplatz 13/018, 1040 Vienna
datenschutz@tuwien.ac.at

The following data are processed:

- Academic degree
- Name
- Date of birth
- Email
- Address
- Telephone number
- Data about school and university degrees (in particular about the completion of doctoral studies or equivalent academic or artistic qualifications)
- Professional career (in particular description of previously exercised academic or artistic work and work in teaching)
- Faculty membership
- Institutional membership
- Health data, where disclosed by you, unsolicited and voluntarily

Special (previously sensitive) data:

Habilitation candidates are not asked to disclose data about racial and ethnic origin, political opinions, religious or philosophical convictions, trade union membership, health or sex life. Where habilitation candidates, unsolicited and voluntarily, disclose special data, such data may be saved and processed for conduct of the application.

The data will be obtained from you directly.

¹ General Data Protection Regulation

² Data Protection Act



Purpose of this data processing is the conduct of a habilitation process under § 103 of the Universities Act 2002 (UG).

Legal Basis for processing data:

Such use of personal data is based on Article 6 par 1 (e) (performance of a task in the public interest) of GDPR in conjunction with § 103 UG. Additional provisions are to be found in the statutes of TU Wien in the statute section „habilitation process.“

Categories of recipients of personal data:

Your personal data is forwarded to the following recipients:

Data of the members of the post-doctorate commission

- The Senate under § 103 (7) UG (in connection with sec 7, Statutes section “habilitation process“)
- University professors of the relevant faculty under sec 9, Statutes section „habilitation process“
- University professors of the university department and the division closely related to it under § 103, numeral 8 UG
- Representatives of the particular group of university members in the Senate under sec 7, Statutes section „habilitation process“
- The particular group of the relevant faculty under sec 7, Statutes section „habilitation process“
- The Dean under sec 8, Statutes section „habilitation process“
- The academic dean under sec 8, Statutes section „habilitation process“
- Referees under § 103, (8) UG
- Staff of the relevant dean’s office
- Publication in the university gazette of TU Wien under § 20 (6) UG

Data of the referees

- The Senate under § 103 (5) UG (in conjunction with sec 6, Statutes section „habilitation process“)
- University professors of the university department and the division closely related to it under § 103 (5) UG
- University professors of the relevant faculty under sec 6 of the Statutes section „habilitation process“
- The post-doctorate commission under sec 8 of the Statutes section “habilitation process“
- The Dean under sec 8 of the Statutes section „habilitation process“
- The Post-doctorate candidate under sec 9 of the Statutes sections “habilitation process“
- Staff of the relevant dean’s office

Data of the post-doctorate candidate

- The Rector under § 103 UG (in conjunction with sec 1 et seq of the Statutes section “habilitation process“)
- The Dean under secs 5 and 8 of the Statutes section „habilitation process“
- Staff of the relevant dean’s office under sec 5 of the Statutes section “habilitation process“
- Post-doctorate commission under § 103 (8) UG (in conjunction with sec 7 et seq of the Statutes section “habilitation process“)
- Affected faculty counsellors under sec 5 of the Statutes sections “habilitation process“
- Referees under § 103 (5) UG (in conjunction with sec 6 of the Statutes sections “habilitation process“)
- The relevant academic dean under sec 8 of the Statutes section “habilitation process“
- Publication in the university gazette of TU Wien for the purpose of announcement of the grant of the *venia legendi* under § 20 (6) UG



Duration of data storage:

The data of the habilitation candidate is recorded in the habilitation file and stored in the archives of TU Wien.

Data processing for the purpose of administration and security of the system

For the security of the processed data, generally recognised technology standards of security to protect such data against misuse, loss and forgery are used. In addition, only the above identified recipients, concerned with the specific habilitation process, are entitled to access to the data of the habilitation candidate. Such recipients ensure in the framework of the purpose of use that the confidentiality of the data of the habilitation candidate is protected.

As the **data subject** affected by the processing of these data, you have the following rights vis-à-vis TU Wien:

- the right to information;
- the right to rectification;
- the right to erasure;
- the right to restriction of processing of your data;
- the right to data portability;
- the right to object

As the **data subject**, you also have the right to complain to the Data Protection Authority concerning any alleged inadmissible data processing or our failure to fulfil our obligations arising from GDPR.