



TECHNISCHE
UNIVERSITÄT
WIEN

Directive for naming TU Wien in publications

Note:

The only legally binding version of the directives and regulations of the Technische Universität Wien is the German version published in the University Gazette of TU Wien. The English version provided here is intended as a service (guide) for our international staff members and does not replace the German version:

Richtlinie zur Benennung der TU Wien in Publikationen
(online 09 July 2020)

Directive of the Rectorate, decision of 30 June 2020

Official statement in University Gazette no. 27/2020 of 09 July 2020 (ser. no. 271)

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CONTENTS

CONTENTS	2
1 OBJECTIVES AND TARGET GROUPS.....	3
2 APPLICATION OF THIS DIRECTIVE	3
3 OFFICIAL AFFILIATION NAME.....	3
4 SUPPLEMENTARY INFORMATION ON AFFILIATION.....	3
5 INFORMATION IF AFFILIATED TO SEVERAL INSTITUTIONS	4
6 NAME OF AFFILIATION WITH CHANGE OF EMPLOYER/TEMPORARY EMPLOYMENT	4
7 USE OF STANDARDISED RESEARCHER IDENTIFIERS.....	4
8 USE OF STANDARDISED INSTITUTION IDENTIFIERS.....	5
9 NAME OF FUNDING AGENCY	5
10 NAME OF AFFILIATION IN SOCIAL MEDIA.....	5
11 INFORMATION AND ADVICE	6
12 PERIOD OF VALIDITY	6
ANNEX	7
A1 NAMES OF THE FACULTIES AT TU WIEN	7
A2 DESIGNATIONS FOR THE VARIOUS LEVELS	7

1 OBJECTIVES AND TARGET GROUPS

The present directive allows a unique and standardised designation of the university in publications and is binding for all members¹ of TU Wien. It is in the interests of the authors and the university to ensure that publications and citations can be clearly assigned. This optimises the balance of activities of the individual researcher and boosts the reputation of the university in institutional performance comparisons (so-called rankings).

2 APPLICATION OF THIS DIRECTIVE

Publications within the meaning of this directive are all publications of research results, including research transfer. This also includes research data², congresses, lectures, research applications, research-related social media posts and audiovisual media.

3 OFFICIAL AFFILIATION NAME

The official, standardised name of TU Wien in all publications is

Technische Universität Wien (German)

TU Wien (German and English)

The name “TU Wien” shall not be considered as an abbreviation. If an abbreviation is required, “TUW” will be used in both German and English.

Other designations such as “Technical University of Vienna”, “Vienna University of Technology”, “TU Vienna” are not allowed.

4 SUPPLEMENTARY INFORMATION ON AFFILIATION

Authors must provide not only the name of the university but also their more detailed institutional affiliation (e.g. faculty or institute). The official designations and names must be used here.

TU Wien

Faculty/Institute

¹ Persons in accordance with the Austrian Universities Act (UG) § 94 are deemed to be members of TU Wien.

² [Policy for research data management at TU Wien](#)

Address

The names of the organisational units at TU Wien that have to be used can be found in the official TU Wien Organigram³.

5 INFORMATION IF AFFILIATED TO SEVERAL INSTITUTIONS

Researchers who belong to a further institution in addition to TU Wien (e.g. in cases of dual appointment) should specify both as follows. TU Wien comes in first place.

Name, first name ^{a,b}

^a TU Wien

Faculty / Institute

Address

^b non-university institute – according to their specifications

Address

6 NAME OF AFFILIATION WITH CHANGE OF EMPLOYER/TEMPORARY EMPLOYMENT

In the event of a change of employer during the research and publication process, the institution at which the majority of the research work was carried out must be named.

7 USE OF STANDARDISED RESEARCHER IDENTIFIERS

TU Wien, as a member of ORCID (Open Researcher and Contributor iD), expressly advises its researchers to register personally on the ORCID⁴ website and to use this identifier in their daily academic work so as to avoid any inconsistencies in the assignment of academic output and to improve the visibility of research efforts at TU Wien.

³ [Organigram](#)

⁴ [ORCID](#)

8 USE OF STANDARDISED INSTITUTION IDENTIFIERS

Identifiers also exist for the identification of institutions independent of their names. These should be used when submitting publications, in case the publisher provides corresponding input fields for the affiliation. The following IDs have been assigned to TU Wien:

CrossRef Funder ID (https://search.crossref.org/funding)	501100004729
GRID ID (https://www.grid.ac/institutes)	grid.5329.d
ROR ID (https://ror.org/search)	https://ror.org/04d836q62
RINGGOLD ID (http://ido.ringgold.com)	508192
Wikidata	Q689400
ISNI (http://www.isni.org/)	0000 0001 2348 4034

The IDs of subordinate organisational units (e.g. institutes) may NOT be used.

9 NAME OF FUNDING AGENCY

In the case of publications that are produced with the help of external funding, the authors are required to add statements according to the wording required by the relevant funding agency.

10 NAME OF AFFILIATION IN SOCIAL MEDIA

The corresponding reference is used for contributions in social media in connection with topics related to research, teaching or research transfer at TU Wien:

@tuvienna and #tuwien on Twitter

#tuwien on Instagram

@tuwien on Facebook

11 INFORMATION AND ADVICE

TU Wien Bibliothek assists and advises members of TU Wien on questions related to the application of this directive as well as other issues related to publishing.

12 PERIOD OF VALIDITY

This directive was approved in the Rectorate meeting on 30 June 2020 and comes into force immediately. TU Wien ensures the compatibility of this directive with applicable data protection regulations.

ANNEX

A1 NAMES OF THE FACULTIES AT TU WIEN

FAKULTÄTEN	FACULTIES
DEUTSCH / GERMAN	ENGLISCH / ENGLISH
Fakultät für Mathematik und Geoinformation	Faculty of Mathematics and Geoinformation
Fakultät für Physik	Faculty of Physics
Fakultät für Technische Chemie	Faculty of Technical Chemistry
Fakultät für Informatik	Faculty of Informatics
Fakultät für Bauingenieurwesen	Faculty of Civil Engineering
Fakultät für Architektur und Raumplanung	Faculty of Architecture and Planning
Fakultät für Maschinenwesen und Betriebswissenschaften	Faculty of Mechanical and Industrial Engineering
Fakultät für Elektrotechnik und Informationstechnik	Faculty of Electrical Engineering and Information Technology

A2 DESIGNATIONS FOR THE VARIOUS LEVELS

DEUTSCH / GERMAN	ENGLISCH / ENGLISH
Fakultät	Faculty
Institut	Institute
Forschungsbereich	Research Unit