



TU Wien Bibliothek Scale of Fees

Note:

The only legally binding version of the directives and regulations of the Technische Universität Wien is the German version published in the University Gazette of TU Wien. The English version provided here is intended as a service (guide) for our international staff members and does not replace the German version:

Gebührenrichtlinie der TU Wien Bibliothek

Rectorate decision of 23 June 2020

Within the framework of the TU Wien Bibliothek library rules, the following fees apply:

Service	Fee
General services	
Use of the library	free
Loans by members of TU Wien* and members of the TU Wien alumni club, members of other Austrian universities or technical colleges and pupils at general or vocational schools	free
Loans by other parties (one-year user card)	€ 25.00
Loans by holders of a Mobilpass (one-year user card)	€ 10.00
Fine for the late return of borrowed items. Replacement costs, legal fees, etc. are charged separately.	€ 4.00 per overdue notice
Replacement book	€ 35.00 + € 0.20 per copy
Replacement of lost locker key	€ 35.00
Order searches in databases:	
- for TU Wien professors and academic staff	free
- for other persons: Base fee and duration	€ 65.00 + € 30.00 per additional hour



Inter-library loans	
Book requests from Austrian universities	€ 8.00 per volume
Book requests from foreign universities	
- for TU Wien members*	from € 12.00 per volume
- for other persons	from € 15.00 per volume
Article requests from other libraries for TU Wien members*	€ 8.00 per article
Article requests from other libraries for companies	€ 12.00 per article
Postal delivery of requested books to TU Wien students within Austria	€ 6.00 per volume
Book loan to Austrian libraries	free with reciprocal arrangements or € 5 per volume
Book loan to German libraries	free with reciprocal arrangements or from 1 IFLA voucher per volume
Book loan to libraries outside Europe	from 5 IFLA vouchers per volume
Book loan to Austrian companies	€ 12.00 per volume
Book loan to European companies	€ 30.00 per volume
Scanning / copying from the print holdings of TU Wien Bibliothek in accordance with copyright	
Self-scanning with USB stick	free
Scanning of articles or book chapters for TU Wien professors and academic staff, 300 dpi, sent by email	free
Copies (b/w, colour, A4) of articles or book chapters for	



- for TU Wien professors and academic staff	€ 0.05 per page
- for other persons	€ 0.50 per page
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Fees for reproduction of printed materials	
Individual print for research purposes	€ 30.00
Individual print for commercial purposes: fees for prints of original materials from the library's holdings depend on the type of publication. Permission is given solely for the agreed purpose and dissemination to third parties is not permitted. Whenever original materials are used, the following image reference must be stated: TU Wien Bibliothek	on request

* Persons in accordance with the [Austrian Universities Act \(UG\) § 94](#) are deemed to be members of TU Wien.