Data Protection Declaration on
TISS Guest-Accounts in the admissions procedure

Protecting and securing data are important matters at TU Wien. Personal data are processed in strict compliance with the principles and requirements laid down in GDPR\(^1\) and DSG\(^2\). TU Wien only processes those data required for the purposes intended and at all times endeavours to ensure the security and accuracy of the data.

**Officer:**
Rectorate of TU Wien
Karlsplatz 13
1040 Vienna

**Data protection officer:**
Mag. Christina Thirsfeld
TU Wien
Karlsplatz 13/018
1040 Vienna
datenschutz@tuwien.ac.at

The following data are processed:
- email address
- name
- date of birth

The data will be obtained from you directly.

The **purpose** of processing this data is the production of a guest user ID (Guest-Account) in TISS (TU Wien’s internal software system). Such a TISS Guest-Account is a basic prerequisite for an application in the admissions procedure.

**We do not convey your data to third parties.**

The **legal basis** of processing this data is to fulfil of legal obligations in accordance with sec 6, par 1 (c) of GDPR, sec 60 in conjunction with sec 63 of the Austrian University Act (UG).

**Duration of data storage:** the TISS Guest-Account is deleted 49 months after the final login unless a regular TISS-TU-User account has already been set up (for instance, upon matriculation).

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\(^1\) General Data Protection Regulation

\(^2\) Austrian Data Protection Act
As the data subject affected by the processing of this data, you have the following rights vis-à-vis TU Wien:

- the right to information;
- the right to rectification;
- the right to erasure;
- the right to restriction of processing of your data;
- the right to data portability;
- the right to object.

As the data subject, you also have the right to complain to the Data Protection Authority concerning alleged inadmissible data processing or our failure to fulfil our obligations arising from GDPR.