Phase I SPK Phase 01.05.23 -04.06.23

- exclusive booking phase for the timetable coordinators (SPK)
- bookings of this phase have highest priority
- Phase II can only start once phase I has been completed

- Phase II
  Reactivation phase
  05.06.23 02.07.23
- serves to reactivate the courses
- new time slot courses can be created, but the reactivated ones must be considered first
- at the end of the phase starting from 26.06.23: authorisation and conflict management according to the priority list
  - already confirmed reservations have priority
  - new courses/ events can be created
  - reactivations are only possible without taking over the scheduled slots.
  - conflict management provided by respective authority to approve bookings and the event coordination specified in TISS

## Phase III

free booking phase from the 03.07.23

## Bookings made by SPK

## reactivated bookings:

- 1. reoccurring courses
- 2. single courses
- 3. parallel exams
- 4. examsination dates

## **New bookings:**

- 1. reoccurring courses
- 2. single courses
- 3. parallel exams
- 4. examination dates
- 5. general reservations (excluding SPK reservations)