



T.I.M.E. Call for Projects 2018-2019

As decided at the 2018 General Assembly in Sao Paulo, a further Call for Projects is being made in 2018-19. Up to three new projects may be funded (up to 15,000 Euros per project) depending on the quality and relevance of the submissions.

The T.I.M.E. Funding may be used as a co-funding of a new or existing regional, national and international programmes already in place in your institution, as long as the T.I.M.E. funding brings an added value. Projects are funded for one year only.

Key Objectives

Professor Gérard DEGREGZ, President of the T.I.M.E. Association, has determined that we will encourage specifically the long-term impact projects for the T.I.M.E. Association. The following priorities for project funding in 2018-2019:

- Strengthen academy-industry partnerships
- Use of open and distance learning in engineering education.
- Increase the T.I.M.E. Branding/Visibility
- Doctoral education

Any projects with the aim to set up a new Task Force will be also strongly encouraged!

Schedule

The calendar for the 2018-2019 Call for Projects is:

- Deadline for submission of projects: Wednesday January 10th 2019.
- Decision on funding of proposed projects: Tuesday February 7th 2019.
- Contractual period: February 2019 to January 2020.

Funding

T.I.M.E. Association funding of up to € 15,000 is available for selected projects.

Selection Criteria

General selection criteria are (20% of the total score for each criterion):

- International cooperation and impact.
- Contribution to T.I.M.E.'s visibility and attractiveness.
- Contribution to key objectives (see above).
- Originality, innovative approach.

- **Quality of work plan, agenda, feasibility.**

Application Process

Applications for funding must be submitted (by e-mail only) to the Secretary General on the attached form by January 14th 2019 (5 p.m. Paris time: GMT + 1).

They must be accompanied by a signed Letter of Support (scanned) from the Head of the Applicant Institution, which will be the Coordinator and Contractor if the project is selected.

Selection Process

Project submissions are assessed as follows:

- **Reviewers of applications are volunteer colleagues from T.I.M.E. members.**
- **Each application is reviewed by three assessors. The process is anonymous.**
- **Each criterion is graded from 0 to 4, giving a total grade out of 20.**
- **Graded applications are considered by the Advisory Committee whose decision is final.**

Contractualisation and Implementation

- **Applicants will be informed of the results of the selection process by February 10th 2019.**
- **Coordinators of successful projects will be required to sign a contract with the T.I.M.E. Association governing the execution of the project and the provision of funding.**

The project must be implemented as described in the application, between February 2019 and January 2020.

- **An initial Interim Report to the Advisory Committee will be due by June 24th 2019.**
- **A report on outcomes is to be presented to the 2019 General Assembly in Gif sur Yvette.**
- **The Final Report to the Advisory Committee will be due by January 24th 2020.**

Remarks

- **Participation of members. It is considered important that there is more active participation from members who are not in the Advisory Committee. Their participation in T.I.M.E. Projects, as Coordinator or as Consortium Member, is welcome and desirable.**
- **Only T.I.M.E. member institutions are eligible for funding.**
- **The project consortium must include at least three T.I.M.E. members (including the coordinating institution) from at least three different countries.**
- **Applicant consortia should take care not to apply unless they have the staff resources (academic and/or administrative) to successfully implement the project.**

**Gwenaëlle GUILLERME – Secretary General
November 16th 2017.**