General Information

Type: Study/Research Visit for Master- or Doctoral Theses in USA

Selection Process: TU- Advisory Board and Marshall Plan Foundation

Duration of Stay: At least 3 Month at the Host University (exclusive travel time)

Scholarship Calculation:

<table>
<thead>
<tr>
<th>Days Range</th>
<th>Scholarship Amount</th>
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<tbody>
<tr>
<td>90 – 119 days</td>
<td>€ 4.000,-</td>
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<tr>
<td>120-149 days (4 month less than 5 month)</td>
<td>€ 5.000,-</td>
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<tr>
<td>150-194 days (stay longer than 5 month)</td>
<td>€ 6.000,-</td>
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<tr>
<td>stays of 195 days and longer</td>
<td>+ Bonus 1x</td>
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<tr>
<td>Students in Master Programmes</td>
<td>+ Bonus 1x</td>
</tr>
<tr>
<td>Students in Doctoral Programmes</td>
<td>+ Bonus 1x</td>
</tr>
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Application Deadlines

2020/21: 2nd Call 15.01.2020 - 15.03.2020 earliest begin of study 27.07.2020
2020/21: 1st Call 15.05.2020 – 15.09.2020 earliest begin of study 01.02.2021

Application Documents prior to the stay

English (all documents), upload in TISS Mobility Services as pdf-files

- Application Form online- only via TISS- Mobility Services
- CV (in tabular format) + List of Publications (optional) + List of Lectures (optional)
- Transcript of Records/ Diploma Certificate
- Begründung (TISS) = Project Description = 1 Document part a) and b):
  - a) Letter of Motivation (2 pages max.)
  - b) Project description (1,500 words min.; 2,500 words max.)

obligatory structure and order:
Title of Research Project/ Supervisor at home university and Supervisor at host university/ Short Description of Research Agenda/ General Goals/
Detailed Description of Research Problem/Methodological Considerations/Workflow/Relevance and expected Results

If you expect/plan a retention period (Sperre) of your research paper after your return it is obligatory to mention the intended date/period of time (Sperre max. 2 years allowed)

- Letter of Invitation of the Host University which confirms a place at University including the exact duration of stay at the Host University (begin and end of stay not possible on Sundays or holidays)
- 2 Letters of Recommendations of TU-Professors with venia

**Required Documents after the stay**
To be sent to the International Office not later than 3 month after your return.

- Acknowledgment of Host University: Confirms your stay with the exact duration of stay at the Host University (exclusive travel times)
- Supervisors Approval of your Final Report
- Retention period requested: Statement of your TU-Supervisor and of the Student
- Final Report: 7,500 words minimum, excluding title page, table of contents and references
- Field Report (2 pages maximum) obligatory structure
  - General impression of your research stay abroad
  - Quality of the host institution
  - Contacts within the host institution, inclusion in the organisation
  - Recommendations for future Marshall Plan students and fellows (without E-Mail)
- Contact E-mail after completion of research stay

**Further Informationen**

- Be aware of a 3 month handling time for administrative and visa procedures
- US-Embassy in Vienna: [https://at.usembassy.gov/de/](https://at.usembassy.gov/de/)
  - J-1 Visa: [https://travel.state.gov/content/travel/en/us-visas/study/exchange.html](https://travel.state.gov/content/travel/en/us-visas/study/exchange.html);
- DS-2019: The Form DS-2019 or "Certificate of Eligibility for Exchange Visitor (J-1) Status" is the basic document used in the administration of the exchange visitor program. This form permits a prospective exchange visitor to seek an interview at a U.S. embassy or consulate in order to obtain a J visa to enter the United States. [https://j1visa.state.gov/participants/how-to-apply/about-ds-2019/](https://j1visa.state.gov/participants/how-to-apply/about-ds-2019/)
- Habitation und assurance: ask at the Host-University for recommendations or possible offers

**Information & Counseling**

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