

ERASMUS+ CONFIRMATION OF STAY

STUDENT MOBILITY FOR STUDIES/TRAINEESHIPS

Mr / Ms

student at TU WIEN

has completed an ERASMUS+ study period

at
(receiving university / institution and department/ company)

Physical presence at the host institution/company in host country including any on-site e-learning periods

Arrival date
____ . ____ . ____
day month year

Departure date
____ . ____ . ____
day month year

Virtual placement phase (e-learning), during which the student **has not resided** in the host city/country

Note: This virtual phase can precede, follow or be in between the on-site phase(s).

Not applicable

or

from ____ . ____ . ____
day month year

until

____ . ____ . ____
day month year

To be completed by the host institution (university):

.....
Name of the signatory

.....
Function

.....
Date

.....
Stamp and signature

The confirmation has to be completed **during the last week** of the Erasmus+ study period abroad, at the earliest. It has to be submitted to the responsible staff at the IO within **30 days** after completing the stay in **original or electronically by email** (exchangeout@tuwien.ac.at) if sent directly by the host institution.

Please note that the **physical duration of stay** in the host county and/or the **period of participation in e-learning activities** outside of host country must be filled out. Period spent outside of the host country will be deducted from the grant proportionally. Minimum duration: **three entire months** (e.g. 7 March - 6 May); maximum: 12 months