



# LETTER OF RECOMMENDATION

(Enclosure to the application for a study abroad scholarship)

To be completed by the applicant:

**Personal details**

Surname: ..... First name: .....

Matriculation number: ..... Number of semesters: .....

Study programme: .....  
(Code) (Programme name)

**Planned stay abroad**

Name of the scholarship: .....

Country of destination: ..... Place: .....

Host institution: ..... From – to: .....

**Research work**

Diploma thesis: Title: .....

Supervisor 1: .....

Supervisor 2: .....

Doctoral thesis: Title: .....

Supervisor 1: .....

Supervisor 2: .....

**Brief description of the intended project:**

Date: .....

Signature: \_\_\_\_\_

To be completed by the recommender:

Title, name: ..... Function: .....

Institute: .....

I know the candidate from:

- Lecture                       Diploma thesis                       Doctoral thesis  
 Work at the institute as a staff member: *Function* ..... *Since* .....  
 *Other:* .....

Assessment of previous academic performance and any special features of the studies or work at the institute:

Does the project have to be carried out abroad?       yes                       no

How many months are necessary according to your estimation? ..... months

How is the candidate qualified to carry out the intended project?

- excellent                       very good                       good                       sufficient

The intended project lies:

- a) In the interest of the applicant's scientific training                       yes                       no  
b) In the interest of my institute, since there is scientific cooperation with the chosen host institution                       yes                       no

Why is the applicant recommended by you for a scholarship?

Date: .....

Signature: \_\_\_\_\_