

## For ATHENS-STUDENTS: THINGS TO KNOW

### 1. When registering:

- **Make 3 or more course choices** : so as to obtain at least one of these choices
- **Be sure** : you are able to fund the costs (travel, and living costs) & that you are « free » to leave your university over the ATHENS Session dates
- Make sure data is valid on your registration form (e.g. housing)
- **Read and sign the Student Commitment**

### 2. After Registration:

- Obtain confirmation from your Home institution prior to Registration that you can participate in the Session and for one of your course choices.
- Check on visa requirements.

### 3. Acceptance for a Session, what it means:

- You are **committed** to following the course officially awarded to you by the Central Selection Committee in Paris.
- **No course changes are possible unless** they are arranged before your departure and in agreement with your local ATHENS Administrator and the local Administrator of the hosting institution.
- In case of unforeseen course cancellation, the host University will try to offer an alternative course.

### 4. So as to arrive on time and not miss anything:

- Check the Web site « European Dimension Activities » to see when you are expected to arrive at the course site for the Opening of the Session and when you are expected to leave.
- Reserve as soon as possible your travel arrangements

### 5. For Further information:

- Consult **only** your local ATHENS Administrator if you have questions on the Programme.
- **Final Details on the Session** will be available on the WEB (housing, European Dimension Programme, meeting point etc) **some 10 days before the Session.**

### 6. Problems just before or during the Session:

- Each ATHENS site will have an emergency number to be used **only** in case of emergency.

### 7. During the Session, your obligations :

- You are expected to attend and to actively participate in the course you are following as well as pay for and follow the European-Dimension-Activities.

### 8. Remember Your Role as an ATHENS-Student:

- You are not a tourist; **you represent your Home institution.**

### 9. Student Evaluation: Your judgement of the course followed:

- Students are asked to complete **on-line** an Evaluation questionnaire at the end of their ATHENS course. Student evaluations help the Programme to develop. Students' comments are included in the ATHENS Final Report, published twice a year.

### 10. Marks:

Marks for the course followed are placed on the Web approximately 1 1/2 months after the end of the Session. An ATHENS course is generally worth 2 to 3 ECTS credits. The number of credits given depends on the home University.

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- **No re-exam is permitted under the ATHENS Programme except** for "exceptional" and unusual circumstances. Moreover, re-exam is solely at the Professor's/Course Organiser's discretion, and according to the regulations of the Host institution. If a student questions the Mark he has been awarded for a course for the Session just followed, he should consult his Local Coordinator. Should the Local Coordinator consider that additional information is necessary, he/she will consult the Local Coordinator of the hosting institution who will in turn consult the Professor responsible for the course. The Professor's explanations will be given by the host coordinator to the home coordinator who will inform the student.