RELEASE NOTE
for highly dangerous materials,
hot works, especially welding, cutting, soldering, warming, flame cleaning, thawing,
deseaming, abrasive cutting

Orderer:  
Department:  

Place of work:  

Type of work:  

Specified period:  
Starting on:  
Finishing on:  

☐ Executing company:  
☐ Own contractor:  
Name of performer:  

APPROVAL
Approval valid until:  
Date:  
Time:  
Special arrangements:  
Fire detectors group/area:  
Date:  
Name:  
Signature:  

ACCEPTANCE CONFIRMATION
Performer (Supervisor):  
I commit myself to compliance with above mentioned fire prevention arrangements and those listed on the other side of this document. I also confirm receiving of the release note.

Date:  
Signature:  

Fire detectors group/Fire detectors area activated again:  
Date:  
Time:  
Name:  
Signature:  

FOLLOW-UP CHECK
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Release note for hot works in accordance with specifications of Austrian Federal Fire Service Association and Fire Prevention Office

Fire prevention arrangements for highly dangerous activities
Welding, cutting, soldering, warming, flame cleaning, thawing, deseaming, abrasive cutting usw. on sites (especially when mending) are usually accompanied with danger of fire. Please remember:
- Flammable material can catch fire although being stored in non-combustible casing (mortar, cement, metal etc.);
- Sewers, shafts, pipelines, falses and similar cavities encourage the fire spreading.

In order to act correctly, visit the place of employment, its surroundings and get further information about special risks from your employer. More details can be found in leaflet of Austrian Fire Prevention Office, BV 104 ´´Brandgefahren beim Schweißen, Schneiden, Löten und anderen Feuerarbeiten´´.

Before starting the work:
- Check proper functioning of the appliances and define propriate welding and cutting plants where it is possible to cut the gas and power supply when neccessary.
- Seal the walls, floors, ceiling openings, falses, joints and gaps as well as open endings of pipes with a non-flammable material (e.g. wet mineral wool, lay, mortar etc.). Mind the possible heat conduction!
- Remove any flammable material (also dust) in the sufficient vicinity; in case of unlockable openings also from the rooms below, above and next to working area.
- Protect the indelible flammable parts with a non-flammable coverings that conduct heat poorly (e.g. non-flammable mats or sheets but no sheet metal)
- Shortly before starting the work, spray the sensitive components with water or cover them with sand.
- Fire alarm system, resp. system groups can be disconnected only in the area of workstation! Remaining parts of the fire alarm system are in operation!
- Remove all flammable isolations from the pipes to avoid inflammation.
- Portable fire extinguisher and hose lines with multi-purpose branch must be provided; make yourself familiar with alerting possibilities and other fire extinguishers and rescue devices.
- Request assistance to supervise the workplace and its surroundings; in case of special danger, request assistance of a GUT fire protection representative.

While working:
- Permanent careful monitoring of flames, sparks and heat flow through heated materials etc.
- Remove accruing electrode stumps in a sandpit or a water bucket.
- Sprinkle the endangered components with water betweenwhiles.

After finishing the work:
- Further watering of heated components with water.
- Check the whole danger area including rooms below, above and next to danger area, shafts etc. carefully and repeatedly; concentrate yourself on smoulder smell, smoulder spots and smoke formation.
- Make sure that the workplace and its surroundings are reliably guarded during the needed time and, in the case of necessary hot works in the late afternoon, it is vital to guard the area during the night, too.
- Reactivate the fire alarm systems resp. system groups and areas.
- Retrieving flammable materials is possible the next day.

Should you conduct installation or repair works in a place with insufficient preventive measures or in a place where the measures cannot be followed, use cold methods like screws, saws etc. If you are not sure about any procedure, discuss it with your supervisor or ordering party representative. A statement from fire brigade must be obtained in any case. Do not skip this procedure because of time pressure or other troubles.

IN CASE OF FIRE (Consider the notice ´´Behavior in Case of Fire´´)
1. ALERT
2. RESCUE
3. EXTINGUISH