TU WIEN

fōwi

FÖRDERBERATUNG UND
WIRTSCHAFTSKOOPERATIONEN

FUNDING SUPPORT AND
INDUSTRY RELATIONS

ProWriting 2023

Proposal Writing for National Public Funding

Online Information Event, 27.01.2023

Agenda Info Event

- **Who are we?**

- **What can you expect from the ProWriting Course?**

- **What is expected from you as a participant?**

- **What is the timeline, what are the tasks?**

- **Why should you take part?**

Who are we?

Funding Support and Industry Relations (short: FÖWI)

Elisabeth Schludermann, Christian Maszl-Kantner

Faculty of Informatics

Stefan Biffl, Andreas Steininger, Agata Ciabattoni

Faculty of Civil and Environmental Engineering

Iva Kovačić, Bernhard Pichler, Helmut Rechberger

Faculty of Technical Chemistry

Hannes Mikula, Oliver Spadiut

Motivation & Goal

"… of this course is to improve the capabilities and chances of (young) researchers at the participating faculties to receive competitive public funding."
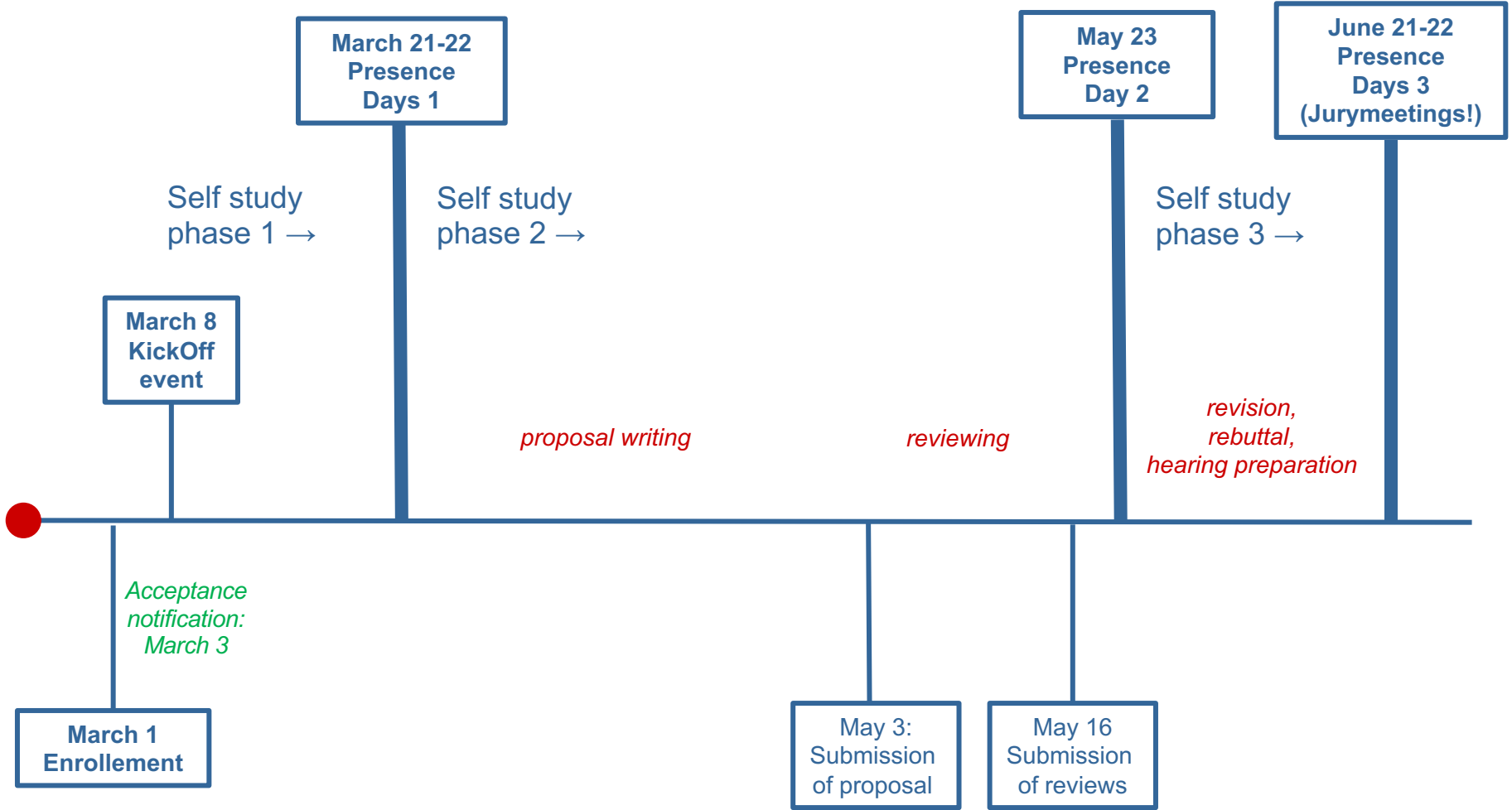
"… of this course is to contribute to the participants foundational knowledge and capabilities for effectively translating their research ideas into strong research project proposals for attaining public funding."

ProWriting 2023 in a nutshell

You get...

- valuable insights in proposal writing, reviewing process

- to know national funding system and schemes

- lots of useful feedback by TUW researchers as well as national funding experts

- a sound basis to develop a „real" submission

Schedule 2023

March 21-22 Presence Days 1

May 23 Presence Day 2

June 21-22 Presence Days 3 (Jurymeetings!)

Self study phase 1 →

Self study phase 2 →

Self study phase 3 →

March 8 KickOff event

revision, rebuttal, hearing preparation

proposal writing

reviewing

Acceptance notification: March 3

March 1 Enrollement

May 3: Submission of proposal

May 16 Submission of reviews

Presence days /appointments are obligatory

Enrolling for the Course

Schedule 2023

- 1. **<mark>Application questionnaire</mark>**

- 2. **<mark>Submission in EasyChair</mark>**
  - Author 1 should be the course participant
  - Author 2 should be the mentor
  - Title: working title of your idea
  - Abstract: short description, according to questionnaire
  - Keywords: research area/topics
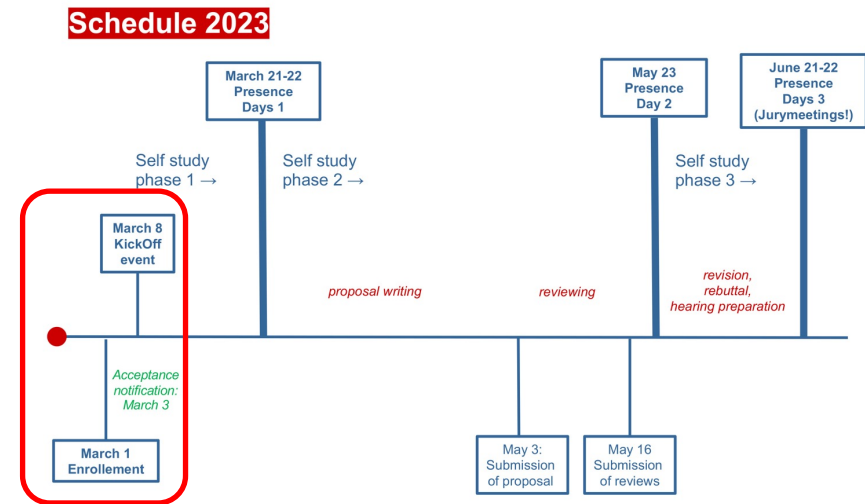 - upload pdf document consisting of a motivation and a support letter

- 1-page motivation letter:
  - your funding need
  - your proposal idea
  - your knowledge of the state of the art in the relevant scientific area

- Support letter from your mentor
  - why s/he supports your taking part in the ProWriting2023 course.
  - confirm your sufficient knowledge of the state of the art in the scientific field of your proposal idea.
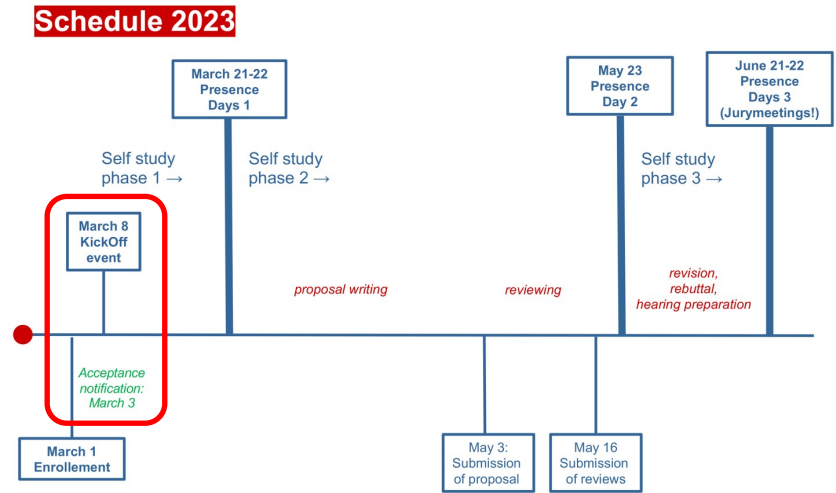
Append the support letter from your mentor to your motivation letter and upload the combined pdf file as your submission to EasyChair. This finalizes your submission.

Deadline: March 1st, 2023

Selection Process

- Selection of the participants will be made according to the information requested in the questionnaire + quality of submission

- There will be a *waiting list* of eligible candidates, who may take the seat of a participant who drops out in an early phase of the course.

- Notification by March 3rd
  - **accepted** as participant
  - **too early** → apply later
    attend seminar "Essentials in National Research Funding"
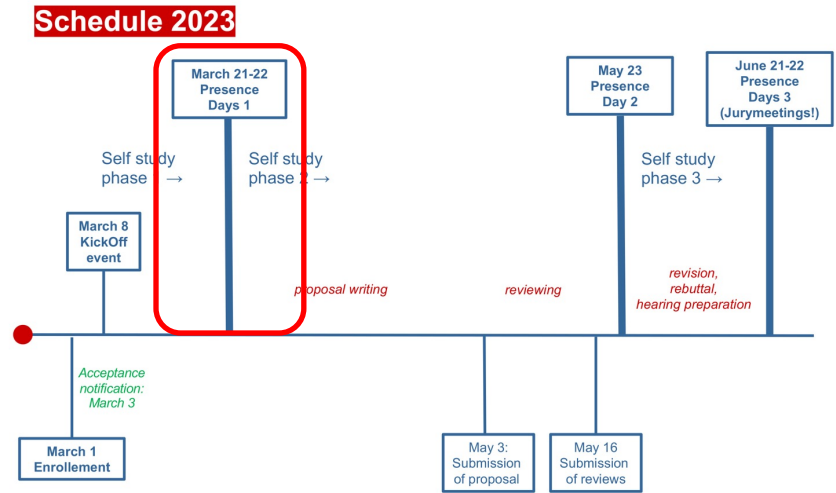 - **too advanced** → funding support (FöWi)
  - waiting list

- KickOff March 8th (15:30-17:00) for accepted participants (online)

Phase 1

Focus is on
overview funding programmes,
idea generation and parts of a proposal

- Self Study starts March 8th
  – information on proposal writing in general, national funding programmes, parts of proposal
  – exercises for YOUR project environment, analysis of different parts of a proposal

- Presence Days 1: March 21st-22nd, 09:00 (s.t.) to 18:00
  Overview and introduction: Proposal writing and national funding programmes
  – "Your idea becomes a project" (idea generation + following steps)
  – Parts of Proposal
  – TU Wien internal support for successful proposals and projects
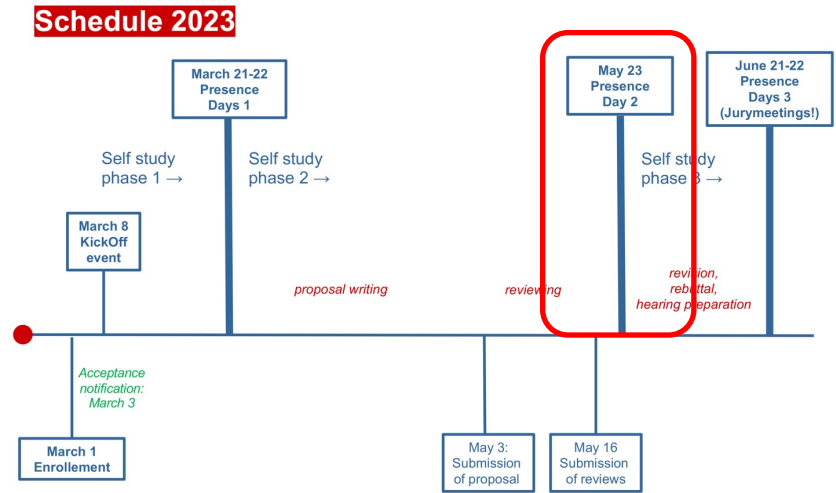 – Your own proposal (application guidelines,…)

Phase 2

Focus is on
proposal writing and first iterative step,
reviewing process, act as a reviewer

- Self Study starts March 24th
  - Developing and refining your idea
  - Writing it up in a (training) proposal (till May 3rd)
  - Individual consulting: E. Schludermann and C. Maszl-Kantner
  - Review one other research project proposal of your fellows (till May 16th)
  - Analyse and sum up reviews you received

- Presence Day 2: May 23rd, 09:00 (s.t.) to 17:00
  - Insights into the review processes
  - Analysis and discussion of review feedback for revised version

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Self study phase 2 →

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proposal writing

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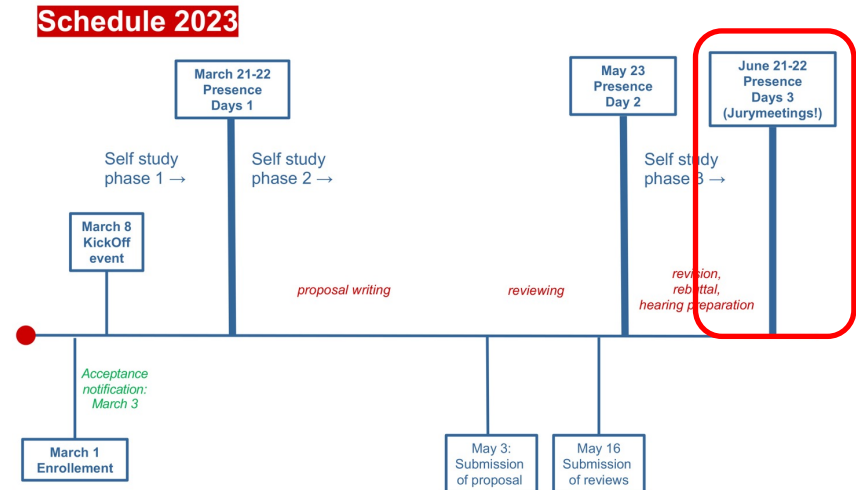
May 16 Submission of reviews

Phase 3

Focus is on
finishing up
a revised version of your proposal,
preparing response to reviewers,
hearing

- Self Study starts May 24th
  - analyzing feedback
  - improving proposals
  - preparing letters to reviewers

- Presence Days 3: June 21st-22nd, 09:00 (s.t.) to 13:00
  Hearing/jury meeting with research proposal presentations and feedback
  External Reviewers
      FFG; WWTF; Wirtschaftsagentur Wien; FWF

The Envisioned Participant

- already has a project idea in mind

- knows the relevant state of the art
  (PhD student after Proficiency Evaluation, PostDoc)

- plans to write a proposal

- wants/needs to improve skills in proposal writing

- is totally committed to attending the whole course

- has an experienced researcher from his faculty as a mentor

Self check (for future participants)

What's your …?

- **motivation**
  how much time and energy are you willing to invest the next months?
  Is proposal writing a burning issue? Do you need it for the next career
  step?

- **idea**
  you have a great idea already to surprise, excite, and motivate panel
  members and reviewers, yourself, the world, … because you have
  already expert knowledge and know what is „hot" in the field …

- **strategy**
  you have kind of a plan, but no strategy on how to bring it into
  the best possible shape and condition for a successful submission

ProWriting 2023 means …

You will have to…

- take your time, time-off of everyday-life duty and feel the need to acquire third-party funding

- be committed to write a well-developed draft proposal

- do self study, prepare and take part on (all!) presence days

- register until March 1st (23:59 CET):
  - [Admission Questionnaire ProWriting 2023 (umfrageonline.com)](umfrageonline.com)
  - [Log in to EasyChair for ProWriting2023]()

  → all details: [ProWriting 2023 | TU Wien]() and also in [TISS]()